|  |  |  |  |
| --- | --- | --- | --- |
| Date | Department | Location | Notes |
| 02-Feb-2016 | IT Dept | Sama Tower | Office Cleaning |

**Kindly we would like to request the below Payment for our Office Cleaning Staff:**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | **Name** | Descriptions | Amount |
| **1** | **Venu Kuttanpillai** | **Sama Office Cleaning** | **30.000 KD** |

**Mr. Venu Kuttanpillai is working to Al-Anjeri Company as Cleaner In Sama Tower 6th Floor Started at January 1, 2016. He agreed with monthly salary settlement of 30.000KD**

**Confirmed By:**

Name: Mr. Muhammed Raees

Position: IT Manager

Signature**:**

**Recieved By:**

Name: Mr.Venu Kuttan Pillai

Signature**:**

**Approved by Director:**

Name: Engr. Mohammed Abdullah Al-Anjeri

Signature:

     